NORTHWIND CANNABIS

Title: Cannabis Retail Manager
Supervisor: CEO
Salary: Starting at $26-30 per hour
Hours: 40 hours per week, with weekend, evening and holiday work
Duration: Year-Round, Full-time

POSITION SUMMARY:
The cannabis store manager creates an environment of joy and happiness. Primary responsibilities include managing budtender activities, ensuring a friendly sales floor for customers, working with the purchasing specialist on product selection and orders, and creating solid financial performance of the store.

The ideal candidate is personable, enthusiastic, knowledgeable in products, and caring in nature. They lead their team by working side by side, showing customer care while also supporting employees on being the best they can be. They must provide customers with prompt service and guide them in the selection of quality products and assist employees in performing those same activities.

MAJOR DUTIES:
- Manage staff and ensure employees are trained to perform
- Financial performance of the store
- Inventory control
- Provide knowledge and experience to employees on products and results.
- Stay well informed on new products and vendors and keep tabs on existing products and vendors.
- Abide by and ensure that all policies, procedures, and operational guidelines are being followed.

ADDITIONAL DUTIES:
- Proficient in Point-of-Sale programs.
- Exceptional cash handling skills.
- Engaging and well spoken.

REQUIRED QUALIFICATIONS:

Education:
- The successful candidate will have a High School diploma; or a combined equivalent of education and experience that demonstrates the abilities to perform the essential functions of the position is required.

Experience:
- Minimum of Three (3) years' experience in a leadership role in a cannabis retail operation.
- Minimum of 5 years' experience in retail.

Other Requirements:
- Must be able to pass a thorough pre-employment background investigation.
- Must agree to be subject to the Tribe's Controlled Substance and Alcohol Testing Policy to include pre-employment screening.

Working Conditions:
Physical Demands: Must be able to lift and carry 40 lbs; long periods of standing (90% of time),

sit (10% of time), as well as frequently stoop, squat, lift, kneel, bend, and reach (30% of time); possess manual dexterity sufficient to use hand writing materials, computers, and office equipment to prepare reports and documentation; be physically able to move through building. *Mental/Visual Demands*: Tasks involve eye-hand coordination; cash handling. *Working Environment*: Mainly indoors with heat and some air conditioning. Must be able to move around for majority of shift. *Unavoidable hazards/risks:* Possibility of exposure to communicable diseases. Protective clothing or equipment may be required (goggles, gloves, masks, boots, etc.)

Northwind is an Equal Opportunity Employer and actively encourages applications from all persons regardless of race, religion, gender, gender identity, age, national origin, marital status, sexual orientation, or ancestry. Samish preference and Indian preference will be applied to the selection for this position as defined in Title 25, US Code Section 473.

Please state your eligibility for Indian preference in your cover letter. Indian preference must be documented prior to interview or hiring. BIA Form 4432 or tribal enrollment ID may be submitted with the application if claiming Indian preference.

CONFIDENTIALITY: This position develops, maintains, and is responsible for safeguarding the computer/electronic and hardcopy file folders containing sensitive and proprietary information about the Tribe and its citizens. The incumbent must maintain confidentiality of all work and files pertaining to enrollment, clients, survey results, and all other material that may identify individuals by name (either directly or by reference), as set forth by the Tribal Council in the Personnel Manual. Any violation in this matter may result in immediate termination of employment.

All persons who are offered employment with Northwind must give permission for a thorough background check of previous work performance, motor vehicle history, credit history and criminal history, as well as a pre-employment drug screen.